

## Article VII

### **Section B(5): Responsibilities of the All-University Committee**

The All-University Committee shall encourage the participation of all members of the bargaining unit, members of the University administration, and members of the student body in the process of decision making. The Committee shall be the primary agency for coordinating and implementing such participation in accordance with the provisions of this Article. Whenever any matter is submitted by any person who is a member of the university community for consideration by the All-University Committee or any standing committee, such matter shall be submitted to the All-University Committee and shall thereafter be promptly referred by the Committee to such standing committee, if any, within whose purview such matter falls; provided, however, that in the event that there shall be no standing committee within whose purview such matter falls, the All-University Committee shall, in accordance with Section D(3) hereof, refer such matter to an ad hoc committee. Such assignments to standing committees shall be made in accordance with the duties of such committees as they are hereinafter set forth.

Through the vehicle of official minutes, the All-University Committee shall monitor the proceedings of the standing committees constituted pursuant to the provisions of this Article. All recommendations and reports from any standing or ad hoc committee shall, without exception, be made to the All-University Committee in accordance with the provisions of this Agreement. The All-University Committee may take up and act upon any recommendation, report or other matter submitted to it by any standing or ad hoc committee, provided only that a majority of its members shall have voted to do so. No later than thirty (30) days following its receipt thereof, the All-University Committee may, by majority vote, make to the President (or their designee) such recommendation as it deems appropriate concerning any recommendation or report that has been made to it by any standing or ad hoc committee. During that thirty (30) day period the All-University Committee may request of the President (or their designee) an additional thirty (30) days within which to make such recommendation. Should the All-University Committee decide not to take up any recommendation, report, or other matter submitted to it by any standing or ad hoc committee, then it will forward that matter to the President (or their designee) for their final decision on the matter.

Whenever any recommendation of the All-University Committee shall be contrary in whole or in part to any recommendation or report of a standing or ad hoc committee, the All-University Committee shall, with its own recommendation, transmit to the President (or their designee), a copy of the recommendation or report of such committee. When conducting its own review of a matter, the All-University Committee shall make every effort to resolve any conflicts and difference in the recommendations of standing committees prior to their being transmitted by ~~such committees to the appropriate administrative officer~~ the All-University Committee to the President (or their designee).

The Board of Trustees has the statutory responsibility for development of the institutional Five-Year Plan and its annual updated and for submission thereof to the Board of Higher Education.

The parties recognize the desirability of providing all segments of the university community and opportunity to participate in the preparation of the Five-Year Plan and its annual updates. The Board of Trustees, acting through the President, shall establish a timetable for the development of the Five-Year Plan and its annual updates which shall provide for such participation. In addition, in order to ensure full participation the President of the University shall submit to the All-University Committee a draft of the Five-Year Plan and update for its review and recommendation prior to its adoption by the Board of Trustees.

A copy of all minutes of the All-University Committee, together with any reports and recommendations, shall be sent to the administrative officer within whose purview such matter falls and to the President of the University, to the Chapter President, to the President of the Student Government Association and to the Regimental Commander.

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### **Section D(1)(c): Responsibilities of the Standing Committees**

#### (i) Curriculum Committee

After receiving from the All-University Committee any recommendation submitted by any Department Chair or by any member of the university community, the Curriculum Committee, after consultation with any appropriate department or departments, shall from time to time prepare and transmit to the ~~Vice President~~ **All-University Committee and the appropriate administrative officer** reports and recommendations with respect to the general coordination and improvement of the University's academic program. In carrying out this charge, the committee shall evaluate and make recommendations concerning the following:

- (A) all deletions from, additions to, or changes in the University inventory of courses and identification of the department to which the courses are to be assigned;
- (B) major and general educational requirements and proposed changes therein; and
- (C) proposals for new major programs of study.

Prior to transmitting reports and recommendations, the Chair of the Curriculum Committee shall meet with the Vice President, Academic Affairs (or their designee) to review the decisions of the committee.

In addition to the foregoing, the committee shall from time to time conduct a University-wide study of the overall academic program in order to consider and propose major changes in the curriculum design.

Prior to making any decision to establish or disestablish any academic department or academic or library program area at the University, the President shall inform the Curriculum Committee of such intended or pending decision, and the Curriculum Committee may thereafter make any such recommendation in respect thereof as it may deem appropriate. No other provision of this Article VII shall apply to any such decision.

(ii) Academic Policies Committee

After receiving from the All-University Committee any recommendation submitted by any member of the university community, the Academic Policies Committee shall from time to time prepare and transmit to the ~~Vice President~~ All-University Committee ~~All-University Committee~~ ~~and the appropriate administrative officer, as provided for in Section C of this article,~~ reports and recommendations with respect to the following:

- (A) the academic calendar;
- (B) academic standards;
- (C) standards for admission to the University;
- (D) policies governing selective retention;
- (E) educational services that the University should render to the local community;  
and
- (F) library services.

Prior to transmitting reports and recommendations, the Chair of the Academic Policies Committee shall meet with the Vice President, Academic Affairs (or their designee) to review the decisions of the committee.

(iii) Student Affairs Committee

After receiving from the All-University Committee any recommendation submitted by any member of the university community, the Student Affairs Committee shall from time to time prepare and transmit to the Vice President, Student Services, All-University Committee and the appropriate administrative officer, as provided for in Section C of this article, reports and recommendations with respect to the following:

- (A) needs of the student population to be served;
- (B) student activities, including, at the Massachusetts Maritime Academy, activities of the Regiment of Cadets; and
- (C) student participation in the cultural and social activities of the University.

Prior to transmitting reports and recommendations, the Chair of the Student Affairs Committee shall meet with the Vice President, Student Services (or their designee) to review the decisions of the committee.